

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, D/S

DATE: 28 February 1958

FROM : Chief, S/COM

SUBJECT: Branch Report for the Calendar Month of February 1958

1. Accomplishments:

a. The following projects were completed:

- 25X1A9a (1) 00.2067, "Briefing Handbook of Selected Economic Data",
[REDACTED] - 5 hours.
- (2) 46.1701, "Glossory of Technical Terms Used in Economic
Intelligence Reports on Telecommunications", Branch Staff,
154.00 hours.

b. Other Accomplishments:

- (1) Two CSS items were submitted.
- 25X1A9a (2) Mr. [REDACTED] continued with "M" Building
Russian Language Course and tape instruction in "Q"
Building.
- 25X1A9a (3) Mr. [REDACTED] continued German language tape instruction
in "Q" Building.
- 25X1A9a (4) Mr. [REDACTED] continued outside course work toward a
PhD in Economics.
- 25X1A9a (5) Mr. [REDACTED] continued outside course work toward a PhD
in Economics.
- (6) The undersigned continued with Unit V of the ICAF Course
in "Emergency Management of the National Economy".
- 25X1A9a (7) Miss [REDACTED] commenced the OTR Clerical Refresher Typing and
Reading Improvement Courses.
- 25X1A9a (8) Miss [REDACTED] are taking typing practice in
the Branch under Miss [REDACTED] guidance.
- 25X1A9a

~~SECRET~~

SECRET

25X1A9a

25X1A9a (9) Messrs. [REDACTED] commenced
Dr. [REDACTED] course, "Problems in Report Writing".

25X1A9a (10) Messrs. [REDACTED] commenced outside graduate
course work in Economics.

2. Plans:

25X1A9a

a. Mr. [REDACTED] have applied for the OTR course in
Economic Readings in Russian language, which is a continuation
of their elementary course.

25X1A9a

b. Messrs. [REDACTED] have applied for the next "M"
Building course in Elementary Russian.

25X1A9a

c. Messrs. [REDACTED] have been authorized to attend
the National Convention of the Institute of Radio Engineers,
New York, 24-27 March 1958.

3. Administrative Problems and Patterns: None.

4. Particular Problems: No decision has been received on the European
travel proposal dated 7 January 1958.

5. Recommendations: None.

25X1A9a

W [REDACTED]

SECRET